**Introduction to Computer Programming**

Academic Policies & Classroom Expectations

Hingham High School 2018-2019

REQUIRED MATERIALS:

You must bring each of the following items with you to class every day...

1. 1 inch 3- ring binder
2. 3 Dividers labeled (Notes, homework, projects)
3. Plain lined paper / pencils

Note:

* You will need a separate binder for this class.
* You are responsible for your notes.
* Some notes will be taken digitally.

GRADING POLICY:

**Projects/Labs/Check-In/ Homework = 100%**

**Projects** – are long term assignments that may take a few weeks to complete. They may not be given every term, but there will be projects throughout the semester.

**Labs** – are short term assignments that may take a few days to complete, that will be assigned where appropriate per topic. Students complete and type up labs independently, and they are graded according to a scoring rubric. They are encouraged to discuss and review these labs with their peers. Through these labs, as well as, incorporating other short programming activities throughout daily lessons, students are able to demonstrate proper communication of computer programming. Furthermore, Labs relating to past topics are assigned within each unit, in order to connect past and current topics.

**Check-In** – you will be required to complete occasional “check-in” problems at the end of a lesson or at the start of class the next day based on the homework you were assigned. These may be graded and included in the category listed above.

**Homework** – is due on the assigned date and will be collected/checked randomly. *No late homework will be accepted!* At times, homework will be collected and graded holistically; this will be worth a higher denomination of points and the values of each assignment could vary.

Note:

* Each assignment within a particular category will be weighted differently
* You are able to access your own grades online (X2 Aspen)
* Most assignments will be distributed via Google Classroom
* If you need extra help make arrangements to see me outside of class. Extra help is offered AFTER SCHOOL ONLY excluding some Wednesdays

CLASSROOM EXPECTATIONS

* Be on time to class
* Come to class prepared
* Follow directions/keep electronic devices away
* Remain in the room for the entire lesson
* If you need to leave the room, you must sign out, take the pass, and sign back in
* You may not bring food or drinks (except water) into the classroom
* You may not use your cell phone or i-pod during class and it cannot be used for a calculator
* You should always be respectful to me and to each other
* You should always treat the room with respect – do not write on or leave trash on the desks
* Do not talk until everyone has finished a check-in
* If you are absent it is your responsibility to find out what you missed
* If I am absent I expect you to follow the directions of the sub and do the work you have been assigned

HANDBOOK POLICIES 2018-2019

 **Attendance**

Students are allowed five non-exempt absences per term. No credit will be given on the sixth absence. (see handbook for exemptions)

**Detention**

A teacher or administrator may require a student to remain after school as an attempt to correct pupil behavior and deter future infractions. Detention may be served from 7:20 to 7:50 a.m. or 2:40 to 3:30 p.m. ONLY. Early arrival in the morning will not be counted as extra time and leaving prior to 7:50 a.m. will cause the detention to be voided. Teacher’s detention will be served that day or a day agreed upon by the teacher. Failure to report for teacher detention will result in the time being doubled. Failure to report to any of these teacher detentions will result in a student referral to the assistant principal.

**Cheating**

A teacher apprehending one or more students cheating on any graded assignment, quiz or test will record a zero grade for that assignment for each student involved. The teacher will inform the parent(s) of the incident and assistant principal who will add the information to the student’s disciplinary file. The assistant principal may take further action if he/she deems it warranted.

**Class Cuts**

For unexcused absences from class, the student is not allowed to make up work for credit.

**Make-Up Work**

Under normal circumstances, students who are legitimately absent will be allowed one day of additional time for each day of absence in order to complete work missed. It is the responsibility of the student to find out the work missed and to schedule a mutually convenient time to make up any tests or quizzes.

**Work Missed**

Any graded schoolwork missed due to unexcused tardiness, class cuts or truancy will be considered as a zero.